



Location: Dallas, TX

Company Description: MW Logistics is a 3PL service provider to mainly mid-size and large customers. MWL is focused on providing a high-quality service to its customers. MW Logistics is propelled by a unique business model that aggregates mid-size and large partner carrier capacity to support their customers like a large asset-based carrier. MW Logistics is one of the fastest growing minority owned third-party logistics providers in North America.

Website: <http://www.mwlogistics.com/>

Job Title: Logistic Coordinator

Brief Job Description:

This position is responsible for providing high quality customer service to MWL's customers which will intern provide you the opportunity to grow the account. This individual should be a dynamic, self-motivated, and success-driven with customer service experience that will work diligently to maintaining daily communication with our customers and carriers. This is a perfect opportunity to learn a new career or further your development in a fast-growing exciting industry.

RESPONSIBILITIES:

- Ensure freight is picked up, transported, and delivered on time to meet and/or exceed client expectation.
- Schedule pick-up and delivery appointment times.
- Track and trace shipments.
- Assessorial and OSD management.
- Saturday and Sunday work on rotational basis

Experience:

- Strong interpersonal skills and ability to conduct professional cold calls to customers and carriers.
- Ability to be an energetic self-starter who can work both independently and cohesively in a team atmosphere.
- Possess strong time management, organizational, and decision-making skills.

- Possess strong verbal and written communication skills.
- Ability to follow direction by management.
- Ability to handle multiple projects
- Proficient in Excel software formatting and reports skills.
- Ability to always stay well-informed on the transportation market.
- Possess strong math skills with a well-developed business sense.
- Confident in talking to prospective and existing customers on the phone.

Compensation Details: This position offers a competitive base salary, 401k, and Medical Benefits.

**The client may perform a Background Check, Reference Check, Drug Screen and/or Non-Compete review during the hiring process. We ask that you be prepared to address these at the time of an offer or job acceptance*

Apply to MWLCareers@mwlogistics.com